

# GENERAL SERVICES ADMINISTRATION

# Federal Acquisition Service Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA *Advantage*!<sup>(R)</sup>, a menu-driven database system. The INTERNET address for **GSA** *Advantage*!<sup>(R)</sup> is: <a href="http://www.GSAAdvantage.gov">http://www.GSAAdvantage.gov</a>.

# Schedule for – Multiple Award Schedule (MAS)

Industrial Group: 00CORP Legacy Schedule Contract Number: **GS-10F-0329X** 

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <a href="http://www.gsa.gov/schedules-ordering">http://www.gsa.gov/schedules-ordering</a> Contract Period: June 21, 2016 - June 20, 2021

Updated to reflect MAS Mod: A812 schedule updates

**Contractor:** Dynamic-Pro, Inc.

7435 MASON LN

**FALLS CHURCH, VA 22042 3516** 

Business Size: Small, Woman-Owned Business

**Telephone:** (571) 225-2591 **FAX Number:** (202) 449-1385

Web Site: www.consultdpi.com

**E-mail:** kevins@consultdpi.com.com

Contract Administration: Kevin Stone



# **CUSTOMER INFORMATION:**

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

SIN	Product Service Code	SIN Title / Large Category / Subcategory			
522310	R704	Financial Advising, Loan Servicing and Asset Management Services / Professional Services / Financial Services			
531210	R704	Financial Asset Resolution Services / Professional Services / Financial Services			
541211	R704	Auditing Services / Professional Services / Financial Services			
541219	R703 R704	Budget and Financial Management Services / Professional Services / Financial Services			
541330ENG	R425	Engineering Services / Professional Services / Technical and Engineering Services (non- IT)			
541611	R499 R703 R704 R707 R710	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services / Professional Services / Business Administrative Services			
541613	R701	Marketing Consulting Services / Professional Services / Marketing and Public Relations			
541715	R425	Engineering Research and Development and Strategic Planning / Professional Services / Technical and Engineering Services (non- IT)			
541810	R701	Advertising Services / Professional Services / Marketing and Public Relations			
541910	R422	Marketing Research and Analysis / Professional Services / Marketing and Public Relations			
541990RISK	R704	Risk Assessment and Mitigation Services / Professional Services / Identity Protection Services			
611430	R704	Professional and Management Development Training / Professional Services / Training			
OLM	N/A	Order-Level Materials (OLM) / Miscellaneous / Complementary Sins			

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See below for pricing.
- 1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See below for pricing.



2. Maximum Order: \$1,000,000.00

3. Minimum Order: \$100.00

4. Geographic Coverage (delivery Area): Domestic only

5. Point(s) of production (city, county, and state or foreign country): Same as company address

**6. Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See below for pricing.

7. Quantity discounts: See below for pricing.

**8.** Prompt payment terms: 0%, Net 30 days

**9a.** Notification that Government purchase cards are accepted up to the micro-purchase threshold: Government purchase cards are accepted at or below the micro-purchase threshold.

**9b.** Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Government purchase cards are accepted above the micro-purchase threshold.

10. Foreign items (list items by country of origin): None

11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor

11d. Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery: Contact Contractor

12. F.O.B Points(s): Destination

13a. Ordering Address(es): Same as company address

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. Payment address(es): Same as company address

15. Warranty provision.: N/A

16. Export Packing Charges (if applicable): N/A



- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor.
- 18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
- 19. Terms and conditions of installation (if applicable): N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
- 20a. Terms and conditions for any other services (if applicable): N/A
- 21. List of service and distribution points (if applicable): N/A
- 22. List of participating dealers (if applicable): N/A
- 23. Preventive maintenance (if applicable): N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: www.Section508.gov/. N/A
- 25. Data Universal Numbering System (DUNS) number: 792966041
- **26.** Notification regarding registration in Central Contractor Registration (CCR) database: Registered. Cage Code: #54VP7



## 27. Final Pricing:

# **AWARDED GSA RATES**

The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

SIN	Service	JUNE 2016 through MAY 2017	JUNE 2017 through MAY 2018	JUNE 2018 through MAY 2019	JUNE 2019 through MAY 2020	JUNE 2020 through MAY 2021
541611	Subject Matter Expert	\$192.45	\$197.45	\$202.59	\$207.85	\$213.26
541611	Senior Consultant	\$172.23	\$176.71	\$181.31	\$186.02	\$190.86
541611	Consultant	\$138.90	\$142.51	\$146.22	\$150.02	\$153.92
541611	Task Lead	\$117.88	\$120.94	\$124.09	\$127.31	\$130.62
541611	Analyst	\$117.88	\$120.94	\$124.09	\$127.31	\$130.62

## 28. Service Contract Act (SCA)

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.



#### 29. Labor Category Descriptions

# LABOR CATEGORIES

The following substitution applies for all the below labor categories.

#### **Relevant Experience Equivalency Based of Education**

Four (4) years of experience would be equivalent to a bachelor's degree. Six (6) years of experience would be equivalent to a master's degree.

#### Relevant Education Equivalency Based on Experience

A Bachelor's degree would be equivalent to four (4) years of experience. A Master's degree would be equivalent to six (6) years of experience.

#### Subject Matter Expert

**Description:** Senior expert with extensive, enterprise-wide knowledge and experience in one or more designated functional and/or domain areas. Provides insight and advice concerning strategic direction and applicability of up to date, industry standard solutions. Is responsible for providing high level vision to program/project manager or senior client leadership to influence objectives of complex efforts. The Functional/Subject Matter Expert is primarily utilized on projects for their specific expertise, not in a managerial capacity, in support of the creation of comprehensive methods for describing current and/or future structure and behavior of an organization's processes, systems, personnel and organizational subunits, so that they align with the organization's core goals and strategic direction. The Functional/Subject Matter Expert is typically a former high-ranking military or civilian official and recognized by industry as an expert in their specific field.

Experience & Education: Minimum of 12 years of experience and a master's degree

#### Senior Consultant

**Description:** Senior expert that possesses demonstrated knowledge, extensive experience in the development of solutions, recommendations, or outcomes across multiple complex tasks in multiple organizations. Defines project objectives and strategic direction. Is responsible for providing leadership and vision to client and project teams and serves as a key facilitator between multiple teams to achieve objectives of complex efforts. Directs the activities of more junior Management Consultants or other staff, as necessary.

Experience & Education: Minimum of 9 years of experience and a bachelor's degree

#### Consultant

**Description:** Possess demonstrated knowledge, experience, and ability in the development of solutions, recommendations, or outcomes across multiple complex tasks and/or organizations. Evaluates option in the context of project objectives and contributes to the implementation of strategic direction. Supports project objectives through activities such as conducting interviews, gathering data, and developing recommendations in support of project objectives. Directs the activities of Management Consultants or other staff, as necessary.

Experience & Education: Minimum of 5 years of experience and a bachelor's degree

## Task Lead

**Description:** Experienced in task management, responsible for ensuring successful task completion within the scheduled timeframe consistent with the established scope of work to include both the technical and financial solutions. Organizes, directs, and coordinates the planning and production of all activities associated with assigned tasks.

Experience & Education: Minimum of 7 years of experience and a bachelor's degree



## **Analyst**

**Description:** Seasoned expert with extensive knowledge and experience developing and applying analytic methodologies and principles and is recognized as a leader within assigned functions. Leads the application of analytic techniques and helps define project objectives and strategic direction. Is responsible for providing leadership and vision to client and project teams around the methodology. Resolves complex problems, which require an in-depth knowledge of analytic methodologies and principles. Directs the activities of more junior Analysts or other staff as necessary on activities related to the application of analytical techniques and methodologies. Demonstrated managerial and supervisory skills.

Experience & Education: Minimum of 5 years of experience and a bachelor's degree

# PROFESSIONAL SERVICES OFFERED

Dynamic Pro, Inc. (DPI) is a Woman Owned Small Business (WOSB) consulting firm established in 2006 that has strong focus in program management, cyber security, strategic planning, organizational design services, and capital planning and investment control. We offer a multidisciplinary team of professionals who are well versed in business requirements formulation and documentation, process improvement, and all aspects of program and project management. DPI offers clients targeted, customized services designed to meet their program and project needs.

DPI's approach addresses the three dimensions of change: **People, Process, and Technology**. We offer a comprehensive toolkit of approaches to help clients adapt to rapid changes in their mission environments. Adapting to change may require more efficient processes, better governance structures, and renewed emphasis on accountability and results. Every engagement we support requires education, training, and knowledge transfer, to include transition from outgoing to incoming contractors, familiarity with multiple areas of a given organization, and transfer between our team to client teams or vice versa. Our approach to Program Management helps high-performing organizations integrate planning, implementation, and control activities using Project Management Body of Knowledge (*PMBOK*®*Guide*) methodologies.

#### **Business Administrative Services**

# 541611 Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services (Business Services)

Provide operating advice and assistance on administrative and management issues. Examples include: strategic and organizational planning, business process improvement, acquisition and grants management support, facilitation, surveys, assessment and improvement of financial management systems, financial reporting and analysis, due diligence in validating an agency's portfolio of assets and related support services, strategic financial planning, financial policy formulation and development, special cost studies, actuarial services, economic and regulatory analysis, benchmarking and program metrics, and business program and project management.

Inherently Governmental services as identified in FAR 7.503 or by the ordering agency are prohibited. It is the responsibility of the Contracting Officer placing the order to make this determination. Ordering activities must require prospective contractors to identify potential conflicts of interest and address those, prior to task order award.

Personal services as defined in FAR 37.104 are prohibited.



## **Management and Financial Consulting Services**

At DPI, we view our consultation services as the backbone of our management, organizational and business improvement engagements. Our consultants provide first-hand knowledge of and experience with government best practices, broad subject-matter expertise, and a deep understanding of the federal marketplace. We deliver top-quality products and services that will help your organization become more high performing and customer driven.

The DPI team provides comprehensive consulting services that include the following:

- Business Process Reengineering
- Change Management
- Financial Management
- Cost/Benefit Analysis
- Quality Management & Quality Assurance
- Organizational Assessments
- Leadership Systems
- Training Systems
- Decision Support Systems
- Performance Management
- Strategic Planning
- Program Audits
- Customer Analysis and Relationship Management
- Risk Assessments

## **Acquisition and Grants Management Support**

DPI has extensive federal acquisition experience and understands the importance of providing up-to-date federal acquisition developments to Contracting Officers (CO), Contract Specialists, Contracting Officer's Representatives (COR), Procurement Analysts, and Acquisition Lawyers. DPI has the ability to provide acquisition tools for the complete acquisition lifecycle. Such tools can include market research guidelines, contract clause tools/templates, contract file checklists, price/cost analysis guidelines, and COR best practices. Additionally, we can provide continuous update support and training on the use of acquisition policies, samples, templates, and tools. DPI provides professional support services to agencies in conducting federal acquisition management activities.

#### Services included are

- Acquisition planning assistance, including market research and recommendation of a procurement strategy
- Acquisition document development, including cost/price estimates, quality assurance surveillance plans, statements of work, synopses, solicitations, and price negotiation memoranda
- Expert assistance in supporting proposal evaluations, including price/cost analysis or technical proposal analysis
- Contract administration support services, including assistance with reviewing contractor performance, developing contract modifications, and investigating reports of contract discrepancies
- Contract close-out assistance



## **Business Program and Project Management Services**

DPI provides services to assist agencies in planning, initiating, managing, executing, and closing out mission-oriented business programs and projects.

#### Services included are:

- · Project leadership and communications with stakeholders
- Project planning and scheduling
- Earned value management support
- Project management, including performance monitoring and measurement
- Reporting and documentation associated with project/program objectives
- Stakeholder briefings, participation in required meetings, and related project support services
- Program integration services
- Project close-out services

## **Financial Services**

## 522310 Financial Advising, Loan Servicing and Asset Management Services

Services include assisting agencies on cross-cutting issues, asset marketability, equity monitoring, originations, and addressing any other considerations regarding the acquisition, management and/or resolution of an asset; assisting agencies in servicing, monitoring and maintaining loan assets such as establishing loan database, remittance processing, processing loan cancellations and consolidations, billing services, and servicing troubled loans which may include borrower negotiations, restructuring, foreclosure and supervision of the sale of the collateral and workout agreements.

#### 531210 Financial Asset Resolution Services

Assist agencies in all asset resolution related areas including valuation / pricing, portfolio stratification, restructuring and disposition strategies which best meet agency goals. Make specific recommendations as to the best execution. Conduct a sale or other disposition vehicle. Provide marketing expertise, budget, and credit reform analyses.

#### 541211 Auditing Services

Perform financial-related audits, performance audits, recovery audits, transportation audits, and contract audits in accordance with Generally Accepted Government Auditing Standards (GAGAS) and non-GAGAS. Perform an independent assessment of an audited entity's financial statements in conformity with generally accepted accounting principles, financial information, adherence to financial compliance requirements and internal controls, or organization or program performance to identify areas for improvement.

Recovery audits: identify recoverable funds resulting from overpayments, duplicate payments and underpayments under the authority of public law and regulation, e.g., Section 354 of the National Defense Authorization Act for FY 96 (Public Law 104-106; 110 Stat. 268; 10 U.S.C. 2461),.

Transportation audits: perform administrative reviews and rate examinations on prepayment and post payment transportation bills to ensure accuracy, completeness, and compliance with established rates, tariffs, quotations, agreements, tenders, or other applicable rate authority.

Note: Inherently Governmental services as identified in the Federal Acquisition Regulation (FAR) 7.503 or by the ordering agency are prohibited under this SIN. It is the responsibility of the Contracting Officer



placing the order to make this determination. Ordering activities must require prospective contractors to identify potential conflicts of interest and address those, prior to task order award.

#### 541219 Budget and Financial Management Services

Services include accounting, budgeting, and complementary financial services such as: transaction analysis, transaction processing, data analysis and summarization, technical assistance in devising new or revised accounting policies and procedures, classifying accounting transactions, special studies to improve accounting operations, assessment and improvement of budget formulation and execution processes, special reviews to resolve budget formulation or budget execution issues, and technical assistance to improve budget preparation or execution processes.

# **Technical and Engineering Services (non-IT)**

## 541330ENG Engineering Services

Services include: applying physical laws and principles of engineering in the design, development, and utilization of machines, materials, instruments, processes, and systems. Services may involve any of the following activities: provision of advice, concept development, requirements analysis, preparation of feasibility studies, preparation of preliminary and final plans and designs, provision of technical services during the construction or installation phase, inspection and evaluation of engineering projects, and related services.

NOTE: Services under this SIN cannot include architect-engineer services as defined in the Brooks Act and FAR Part 2, or construction services as defined in FAR Parts 2 and 36.

## 541715 Engineering Research and Development and Strategic Planning

Services include conducting research and experimental development (except nanotechnology and biotechnology research and experimental development) in the physical, engineering and life sciences such as; such as agriculture, electronics, environmental, biology, botany, computers, chemistry, food, fisheries, forests, geology, health, mathematics, medicine, oceanography, pharmacy, physics, veterinary and other allied subjects.

Typical tasks include, but are not limited to, analysis of mission, program goals and objectives, program evaluations, analysis of program effectiveness, requirements analysis, organizational performance assessment, special studies and analysis, training, and consulting; requirements analysis, cost/cost performance trade-off analysis, feasibility analysis, developing and completing fire safety evaluation worksheets as they relate to engineering services; operation and maintenance, evaluation of inspection, testing, and maintenance program for fire protection and life safety systems, program/project management, technology transfer/insertion, training and consulting.

NOTE: Services under this NAICs cannot include architect-engineer services as defined in the Brooks Act and FAR Part 2 or construction services as defined in the Federal Acquisition Regulation Part 36 and Part 2.



# **Marketing and Public Relations Services**

## 541613 Marketing Consulting Services

Services include providing operating advice and assistance on marketing issues, such as developing marketing objectives and policies, sales forecasting, marketing planning and strategy, and development of multi-media campaigns. Services relating to providing assistance with challenges, contests, and competitions, such as providing marketing and advertising support, assistance with conducting the challenge / contest / competition, facilitating events; and supporting the judging of events are included. The challenge / contest / competition may be to identify a solution to a particular problem or to accomplish a particular goal. Prizes or other incentives may be offered by customers to find innovative or cost-effective solutions to improving open government. Solutions may be ideas, designs, proofs of concept or finished products. SIN 541810ODC must be used in conjunction with the payment for prizes or other incentives.

NOTE: Any commissions received for media placement, conference planning, etc. will either (a) be returned to the ordering agency or (b) applied as a credit to the cost of the project, whichever the ordering agency prefers.

## 541810 Advertising Services

Services provided under this SIN will promote public awareness of an agency's mission and initiatives, enable public understanding of complex technical and social issues, disseminate information to industry and consumer advocacy groups and engage in recruitment campaigns. Services include, but are not limited to the following components: advertising objective determination, message decision / creation, media selection, outdoor marketing and media services, broadcast media (radio, TV, internet and public service announcements), direct mail services, media planning, media placement services, advertising evaluation, related activities to advertising services.

NOTE: Any commissions received for advertising agencies will either (a) be returned to the ordering agency or (b) applied as a credit to the cost of the project, whichever the ordering agency prefers.

## 541910 Marketing Research and Analysis

Services include customizing strategic marketing plans, branding initiatives, creating public awareness of products, services, and issues; targeting market identification and analysis, establishing measurable marketing objectives; determining market trends and conditions, identifying and implementing appropriate strategies, conducting focus groups, telemarketing, individual interviews, preparing/distributing surveys, and compiling/analyzing results, establishing call centers (in relation to services provided under this schedule).

NOTE: Any commissions received for media placement, conference planning, etc. will either (a) be returned to the ordering agency or (b) applied as a credit to the cost of the project, whichever the ordering agency prefers.



## **Identity Protection Services**

#### 541990RISK Risk Assessment and Mitigation Services

Services include: breach mitigation and analysis/forensic services, the deployment of financial risk assessment and mitigation strategies and techniques; improvement of capabilities through the reduction, identification, and mitigation of risks; detailed risk statements, risk explanations and mitigation recommendations; design and development of new business applications, processes, and procedures in response to risk assessments; and ensuring compliance with governance and regulatory requirements. Under this SIN, firms can also assist the Ordering Agency with preventive measures in protecting Personally Identifiable Information (PII) and Protected Health Information (PHI) through the evaluation of threats and vulnerabilities to PII and PHI type of information; training of Government personnel on how to prevent data breaches and identity theft; vulnerability assessments; privacy impact and policy assessments; review and creation of privacy and safeguarding policies; prioritization of threats; maintenance and demonstration of compliance; and evaluation and analysis of internal controls critical to the detection and elimination of weaknesses to the protection of PII and PHI type of information.

# **Training Services**

## 611430 Professional and Management Development Training

Services include offering an array of short duration courses and seminars for management and professional development. Training for career development may be provided directly to individuals or through employers' training programs, and courses may be customized or modified to meet the special needs of customers. Instruction may be provided in diverse settings, such as the establishment's or agency's training facilities, and through diverse means, such as correspondence, television, the Internet, or other electronic and distance-learning methods. The training provided may include the use of simulators and simulation methods.

Examples include Training Services that are instructor led Training or Web Based Training of Education Courses, Course Development and Test Administration, Learning Management, and Internships; Environmental Training Services in order to meet Federal mandates and Executive Orders; training of agency personnel to deal with media and media responses; Logistics Training Services related to system operations, automated tools for supply and value chain management, property and inventory management, distribution and transportation management, and maintenance of equipment and facilities; Audit & Financial training services related to course development and instruction required to support audit, review, financial assessment and financial management activities.

Any firm offering Defense Acquisition Workforce Improvement Act (DAWIA) and Federal Acquisition Certification in Contracting (FAC-C) Training for Acquisition Workforce Personnel will include an identify only DAWIA and FAC-C courses that have been deemed DAU equivalent or approved by the Federal Acquisition Institute (FAI).

NOTE: In accordance with OMB Policy Letter 05-01, civilian agencies must follow the course equivalency determinations accepted by the Defense Acquisition University (DAU) to ensure that core training is comparable across the workforce and qualifies for certification. When procuring FAC-C and DAWIA training for the audience identified below, the task order level Contracting Officer shall confirm that the courses being acquired are listed on one of the following websites: <a href="https://www.fai.gov/drupal/certification/verified-contracting-course-vendor-listing">https://www.fai.gov/drupal/certification/verified-contracting-course-vendor-listing</a>

OR <a href="http://icatalog.dau.mil/appg.aspx">http://icatalog.dau.mil/appg.aspx</a> (click on commercial vendors). Training Audience – Acquisition professionals interested in completing FAC-C or DAWIA



## **Complimentary SINs**

#### **OLM Order-Level Materials**

OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.

OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level.

**OLM SIN-Level Requirements/Ordering Instructions:** 

#### OLMs are:

- Purchased under the authority of the FSS Program
- Unknown until an order is placed
- Defined and priced at the ordering activity level in accordance with GSAR clause 552.238-115 Special Ordering Procedures for the Acquisition of Order-Level Materials. (Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs)
- Only authorized for use in direct support of another awarded SIN.
- Only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN)
- Subject to a Not To Exceed (NTE) ceiling price

#### OLMs are not:

- "Open Market Items."
- Items awarded under ancillary supplies/services or other direct cost (ODC) SINs (these items are defined, priced, and awarded at the FSS contract level)

#### **OLM Pricing:**

- Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF).
- The value of OLMs in a task or delivery order, or the cumulative value of OLMs in orders against an FSS BPA awarded under an FSS contract, cannot exceed 33.33%.

NOTE: When used in conjunction with a Cooperative Purchasing eligible SIN, this SIN is Cooperative Purchasing Eligible.